

## Meet Patel

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## Objective

Commerce and supply chain graduate with strong digital communication skills and attention to detail. Proficient in Adobe Creative Suite, Canva, and social media platforms for content creation and engagement. Competent in audience targeting, campaign performance analysis, and strategic planning. incredibly self-motivated, well-organized, and flexible in rapidly evolving digital contexts. devoted to effective communication that promotes social consciousness and well-informed public debate.

## Education

<i>Digital Communication Management</i> <b>Fanshawe College</b> , London, ON	<i>Jan 2025 - Present</i>
<i>Supply Chain Management – Logistics</i> <b>Fanshawe College</b> , London, ON	<i>Jan 2024 – Aug 2024</i>
<i>Bachelor of Commerce</i> Gujarat University, Ahmedabad, Gujarat, India	<i>Aug 2019 – Apr 2023</i>

## Experience

<b>Supervisor</b> A&W Restaurant, St. Thomas, ON	Jul 2024 – Present
<ul style="list-style-type: none"><li>• Delivered outstanding customer service in a fast-paced environment</li><li>• Handled Drive-Thru operations and coordinated with food preparation staff</li><li>• Supported team operations and maintained food safety standards</li></ul>	
<b>Vendor Receive Associate</b> <i>Amazon Fulfillment Center, St. Thomas, ON</i>	Feb 2024 – May 2024
<ul style="list-style-type: none"><li>• Managed inventory labeling, receiving, and stock data entry</li><li>• Performed physical stock checks and coordinated distribution tasks</li><li>• Experienced with heavy lifting and warehouse safety procedures</li></ul>	
<b>Assistant Accountant</b> <i>Mangal Metal Industry, Gujarat, India</i>	Apr 2021 – Aug 2022
<ul style="list-style-type: none"><li>• Maintained purchase/sales ledgers and managed raw material stock</li><li>• Assisted in day-to-day accounting operations</li><li>• Conducted vendor and asset inventory tracking</li></ul>	

## **Skills**

- Inventory & Vendor Management
- Microsoft Word & Excel
- Quality Control & Data Entry
- Problem Solving & Teamwork
- Fast-Paced Adaptability
- Organizational & Multitasking Abilities
- **Content Creation** (text, graphics, video)
- **Social Media Management** (Instagram, Facebook, LinkedIn, X/Twitter, TikTok)
- **SEO & SEM** (Search Engine Optimization / Marketing)
- Graphic Design (Adobe Illustrator, Photoshop, Canva)
- Video Editing (Adobe Premiere Pro, Final Cut Pro, CapCut)

WordPress, website development